

Gravesend Methodist Church  
Porch Stewards Duties

- Arrive and be in the porch by 10.20am
- One steward to remain in the porch until 11.15am to greet latecomers.
- Ensure that the Food Bank trolley is in the porch and wheel it into the church during the singing of a hymn/song.
- Check if any service books are required for the service and give them to people as they arrive.
- Give an extra special welcome to visitors and if necessary show them into the church telling them that they can sit any where. If there are children you could mention that we have Explorers and 10/22 and point out their location.
- When/if standing on the steps, say 'good morning' to passers by, if appropriate.
- **If you are unable to make a particular date please arrange your own replacement.**

Porch Rota

Date	2020	AM		PM
5 <sup>th</sup>	Jan	Carol Day	Alan Day	
12 <sup>th</sup>	Jan	Philip Pollard	Alyson Pollard	
19 <sup>th</sup>	Jan	Phebe Povey	Marian Day	
26 <sup>th</sup>	Jan	Dave Young	Vera Mak	
2 <sup>nd</sup>	Feb	Bob Hawkins	Terry Owen	
9 <sup>th</sup>	Feb	Phebe Povey	Marian Day	
16 <sup>th</sup>	Feb	Carol Day	Alan Day	
23 <sup>rd</sup>	Feb	Dave Young	Vera Mak	
1 <sup>st</sup>	March	Philip Pollard	Alyson Pollard	
8 <sup>th</sup>	March	Terry Owen	Bob Hawkins	
15 <sup>th</sup>	March	Phebe Povey	Marian Day	
22 <sup>nd</sup>	March	Carol Day	Alan Day	
29 <sup>th</sup>	March	Dave Young	Terry Owen	
5 <sup>th</sup>	April	Philip Pollard	Alyson Pollard	
12 <sup>th</sup>	April	Carol Day	Alan Day	
19 <sup>th</sup>	April	Phebe Povey	Marian Day	
26 <sup>th</sup>	April	Bob Hawkins	Terry Owen	

Thank you for offering to be on this rota.  
Your time and commitment are much valued.