

Gravesend Methodist Church
Porch Stewards Duties

- Arrive and be in the porch by 10.20am
- One steward to remain in the porch until 11.15am to greet latecomers.
- Ensure that the Food Bank trolley is in the porch and wheel it into the church during the singing of a hymn/song.
- Check if any service books are required for the service and give them to people as they arrive.
- Give an extra special welcome to visitors and if necessary show them into the church telling them that they can sit any where. If there are children you could mention that we have Explorers and 10/22 and point out their location.
- When/if standing on the steps, say 'good morning' to passers by, if appropriate.
- **If you are unable to make a particular date please arrange your own replacement.**

Porch Rota

Date 2019	AM		PM
1st September	Carol Day	Alan Day	
8th September	Vera Mak	Bob Hawkins	
15th September	Terry Owen	Dave Young	
22nd September	Jennifer Carter	Phebe Povey	
29th September	Phillip Pollard	Alyson Pollard	
6th October	Vera Mak	Dave Young	
13th October	Bob Hawkins	Terry Owen	
20th October	Alan Day	Carol Day	
27th October	Phebe Povey	Marian Day	
3rd November	Vera Mak	Jennifer Carter	
10th November	Phillip Pollard	Alyson Pollard	
17th November	Terry Owen	Dave Young	
24th November	Phebe Povey	Marian Day	
1st December	Carol Day	Alan Day	
8th December	Bob Hawkins	Jennifer Carter	
15th December	Vera Mak	Terry Owen	
22nd December	Marian Day	Dave Young	
29th December	Phillip Pollard	Alyson Pollard	

Thank you for offering to be on this rota.
Your time and commitment are much valued.