

GRAVESEND METHODIST CHURCH
STEWARDS ROTA

DATE	AM			FIRE DUTY		PM	
		PRAYER	COUNT	PORCH			PRAYER
2019							
6th Jan	Rev. Tony Graff Covenant H/C	Emmanuel	Marry H/C	Titus			
13th Jan	Deacon Vic Downs	Melva	Steve	Velma			
20th Jan	Rev. Michael Fanstone Christian Unity	Titus	Fran	Emmanuel			
27th Jan	Rev. Tony Graff	Steve	Velma	Fran			
3rd Feb	Deacon Vic Downs					Rev. Tony Graff	H/C
10th Feb	Rev. Tony Graff H/C						
17th Feb	Julien Myles						
24th Feb	Emmanuel Scott						
3rd March	LA Junior Church Ann.					Rev. Tony Graff	H/C
10th March	Deacon Vic Downs						
17th March	Rev. Tony Graff						
24th March	Rev. Tony Graff						
31st March	Rev. Bonnie-Belle Pickard						
7th April	<u>Deacon Vic Downs</u>					Rev. Tony Graff	H/C
14th April	Gill Gray						
21st April	Rev. Tony Graff H/C						
28th April	Stuart Macgregor						

If it is not being done by the worship leader, please introduce and welcome by name and church they come from, all visiting preachers at both morning and evening services.

Steward on Prayer - arrive between 10am and 10.10am to carry out general duties. Then talk to members of the congregation, particularly any new people and be available to assist with any last minute jobs. Be present for the prayer in the music area at 10.55am. **After the service mingle and talk and be available to help as and when needed.**

Steward on Porch - arrive between 10am and 10.10 am to carry out general duties. Be in the porch from 10.20am. Stay in the porch until 11.10am. There is no need to attend the pre service prayer. Wheel in the Food Bank trolley during the singing of a hymn. **After the service mingle and talk and be available to help as and when needed.**

Steward on Count - arrive about 10.20am. Get out the book and number boards ready for the count. ***It is your duty to give out offering bags to 4 people during first two song. Try not to ask the same people each week.*** If all duties are done then mingle and talk with the congregation, especially any visitors. Be present for the prayer in the music area at 10.55am . After the service do the count, give the money bag to Sheila (or lock it in the office cupboard if she's not available). Then check who is going to **lock up and set alarms.**

General Duties -Water back of church & in lectern and remove at end of Service, Song numbers on board,Make sure collection plate & bags out